



# The Society for Pennsylvania Archaeology, Inc.

Board of Directors  
DuBois, PA

AGENDA

April 14, 2023

**Call to Order**—The meeting was called to order at 6:09 pm with President Kira Heinrich presiding. A quorum was present. Attendance attached.

**Minutes**—the minutes were accepted as distributed on a **motion** by Roger Moeller, seconded by Phil Neusius, **PASSED**

**Treasurer’s Report**—Ken Burkett presented the treasurer’s report and 2024 Budget:

The 2022 Finance Year ended with and income of \$36,206.98 and expenses of \$18,215.81 resulting in a profit of \$ 18,036.60 – Less Encumbered Keystone Grant 13,700.00 = \$4,336.60.

The 2022 IRS statement was filed, and all 2022 sales taxes reports and payments are complete.

Bonding for the Treasurer is current through 2024.

Current assets consist of :

Checking	46,461.76
Savings	2,501.41
CD	30,075.09
Total current assets =	\$79,038.26

Current encumbered funds include: Cowin Fund - 985.53

Keystone Petroglyph Survey Grant - \$12504.39

By Board action \$1,007.00 achieved at the ERB auction was allocated to provide free student registrations and offset 2023 SPA annual meeting costs

As of this report, the SPA membership currently includes:

- 66 Life Members
- 193 Individuals
- 48 Family
- 21 Sustaining
- 15 Students
- 40 Institutions

## Society for Pennsylvania Archaeology

2023 Financial Summary		Dec. 21	31-Jan	28-Feb	31-Mar
<b>Assets on Hand</b>	Farmer's Checking (1001)	38,089.28	42,226.71	42,024.03	46,461.76
	Farmer's Savings (1002)	2,501.27	2,501.27	2,501.27	2,501.41
	Farmers CD	30,067.51	30,067.51	30,067.51	30,075.09
	<b>Total</b>	<b>70,658.04</b>	<b>72,294.22</b>	<b>74,592.81</b>	<b>79,038.26</b>
	SalesTax Payable	1.50	1.50	3.90	6.00
<b>Restricted Funds</b>					
	Cowin Fund	(985.53)	(985.53)	(985.53)	(985.53)
	Keystone grant	(13,700.00)	(13,700.00)	(13,700.00)	(12,504.39)
<b>SPA Financial Picture</b>	<b>Restricted Total</b>	<b>(14,685.53)</b>	<b>(14,685.53)</b>	<b>(14,685.53)</b>	<b>(13,489.92)</b>
	<b>Unrestricted Total</b>	<b>55,972.51</b>	<b>57,608.69</b>	<b>59,907.28</b>	<b>65,548.34</b>

Society for Pennsylvania Archaeology

2023 Income/Expense	Jan	Feb	Mar	YTD	2023 Budget	%
Checking Start	38,069.26	42,226.71	42,024.03			
<b>INCOME:</b>						
1900 Sales Tax Collected	1.50	2.40	2.10	6.00	35.00	17%
4000 Memberships	3,877.00	430.00	1,012.00	5,319.00	12,000.00	44%
4101a Back Issues Sales (paper) Taxable	-	25.00	-	25.00	100.00	25%
4101b Back Issues Sales (PDF) Taxable	25.00	5.00	35.00	65.00	500.00	13%
4151a Back Issues Sales (paper) Non-Taxable	-	-	-	-	100.00	0%
4145b Back Issues Sales (PDF) Non-Taxable	15.00	50.00	160.00	225.00	350.00	64%
4155 SPA Logo Items (Non-Taxable)	-	-	-	-	150.00	0%
4104 Sales postage	-	10.00	-	10.00	50.00	20%
4160 EBSCO Royalty	65.63	-	-	65.63	125.00	53%
4200 Grant Income	-	-	-	-	13,700.00	0%
4401 Annual Meeting 50/50	-	-	-	-	150.00	0%
4402 Annual Meeting Erb Auction	-	-	-	-	1,000.00	0%
4403 Annual Meeting Registration	277.50	1,202.50	5,882.50	7,362.50	8,000.00	92%
4404 Annual Meeting Book Room	-	-	-	-	250.00	0%
4405 Annual Meeting Sponsors	800.00	-	350.00	1,150.00	1,150.00	100%
4400 Annual Meeting PAC Session	-	-	-	-	750.00	0%
4600 Donations	-	-	-	-	250.00	0%
4602 Memorials	-	-	-	-	250.00	0%
4603 Scholarship Income	-	-	-	-	300.00	0%
4800 Annual Field Trip Income	-	-	1,600.00	1,600.00	12,000.00	13%
<b>Total Income</b>	<b>5,061.63</b>	<b>1,724.90</b>	<b>9,041.60</b>	<b>15,828.13</b>	<b>\$ 51,210.00</b>	<b>31%</b>
Event Cash Redeposit	-	-	-	-	-	-
Funds Transfer	-	-	-	-	-	-
<b>EXPENSES:</b>						
6000 Supplies	-	-	-	-	65.00	0%
6101 Treasurer Bonding	-	-	100.00	100.00	111.00	90%
6104 Banking Supplies	-	-	-	-	100.00	0%
6200 Journal Printing	-	1,854.70	-	1,854.70	3,750.00	49%
6300 Newsletter Printing	-	-	1,071.99	1,071.99	3,600.00	30%
6402 Journa/Newsletter Postage	605.00	-	208.80	813.80	1,050.00	78%
6403 Sales Postage	-	-	-	-	35.00	0%
6404 General Postage	-	-	-	-	350.00	0%
6406 Box Rent	-	-	114.00	114.00	114.00	100%
6408 Membership Renewal	98.00	-	-	98.00	250.00	39%
6500 Sales Tax Paid	-	-	15.98	15.98	36.00	44%
6601 EsAF Assessment	-	-	-	-	100.00	0%
6602 SAA Assessment	-	-	-	-	35.00	0%
6603 Archaeology Channel	-	-	-	-	250.00	0%
6800 Annual Meeting	-	-	634.71	634.71	6,500.00	10%
6801 Annual Meeting Awards	-	-	-	-	250.00	0%
6900 Archaeological Month	-	-	-	-	350.00	0%
7400 Scholarship Expense	-	-	-	-	250.00	0%
7500 Paypal Fee	62.29	72.88	241.50	376.67	400.00	94%
7600 Web Site Maintenance	158.89	-	-	158.89	350.00	45%
7800 Annual Field Trip Expense	-	-	1,021.28	1,021.28	12,000.00	9%
8200 Grant Expense	-	-	1,195.61	1,195.61	27,400.00	0%
8000 Other	-	-	-	-	200.00	0%
<b>Total Expense</b>	<b>924.18</b>	<b>1,927.58</b>	<b>4,603.87</b>	<b>7,455.63</b>	<b>57,546.00</b>	<b>13%</b>
<b>Profit/Loss</b>	<b>4,137.45</b>	<b>(202.68)</b>	<b>4,437.73</b>	<b>8,372.50</b>	<b>-6,336.00</b>	<b>-132%</b>
Funds Transfer	-	-	-	-	-	-
Event Cash Out	-	-	-	-	-	-
<b>Checking End</b>	<b>42,226.71</b>	<b>42,024.03</b>	<b>46,461.76</b>			
<b>Keystone grant</b>						
Grnt (13,700.00)	-	-	-	-	-	-
Encumbered 2022 Donation (13,700.00)	-	-	-	-	-	-
Total Income	13,700.00	-	-	-	-	-
<b>Expenses</b>						
Expenses	-	-	1,195.61	-	-	-
Balance	13,700.00	13,700.00	12,504.39	-	-	-

The Budget was approved on a **motion** by Roger Moeller, seconded by Laura DeYoung, **PASSED**

**Old Business**

**Financial: Elmer Erb Permanent Fund Report/Elmer Erb Research Grant Program**

**ELMER ERB PERMANENT FUND FIRST QUARTERLY REPORT FOR 2023\_Activity for 1/1/23 –3/31/23**

**Balance as of 1/1/23**

Mutual Funds

Delaware High Yield Opportunities Fund	\$17,295.98
Delaware Value Fund	\$12,273.16
T. Rowe Price Equity Fund	<u>\$37,539.81</u>
mutual funds total	\$67,108.95

Certificates of Deposit

Citizen’s Bank 3 yr. CD – 0.03% (matures 2/11/26)	\$6546.15
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Checking Account

Citizens account	
(\$3 monthly inactivity charge)	
	<u>\$40,682.92</u>
Total	\$114,338.02

**Transactions and Activity in 2023**

**Balance as of 3/31/23**

Mutual Funds

Delaware High Yield Opportunities Fund	\$17,881.21
Delaware Value Fund	\$11,807.27

T. Rowe Price Equity Fund	<u>\$37,253.03</u>
mutual funds total	\$66,941.51
<u>Certificates of Deposit</u>	
Citizen's Bank 3 yr. CD – 0.03% (matures 2/11/26)	\$6547.50
<u>Checking Account</u>	
Citizens account	
(\$3 monthly inactivity charge)	<u>\$40,673.92</u>
Total	\$114,162.93

From January 1, 2023, through March 31, 2023, the Elmer Erb Fund experienced a net decrease of \$178.09 since 1/1/2023. This is approximately a 0.02% decrease

**ELMER ERB PERMANENT FUND ANNUAL REPORT FOR 1/1/22 –12/31//22**

**Balance as of 1/1/22**

Mutual Funds

Delaware High Yield Opportunities Fund	\$19,405.48
Delaware Value Fund	\$12,751.72
T. Rowe Price Equity Fund	<u>\$39,396.20</u>
mutual funds total	\$71,553.40

Certificates of Deposit

Citizen's Bank 3 yr. CD – 0.01% (matures 2/11/23)	\$6539.70
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Checking Account

Citizens account	
(\$3 monthly service charge)	<u>\$42,293.92</u>
Total	\$120,387.02

**Transactions and Activity in 2022**

4/12/22 check to General fund for Lifetime Members	\$1575.00
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**Balance as of 12/31/22**

Mutual Funds

Delaware High Yield Opportunities Fund	\$17,295.98
Delaware Value Fund	\$12,273.16
T. Rowe Price Equity Fund	<u>\$37,539.81</u>
mutual funds total	\$67,108.95

Certificates of Deposit

Citizen's Bank 3 yr. CD – 0.03% (matures 2/11/26)	\$6546.15
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Checking Account

Citizens account	
(\$3 monthly inactivity charge)	<u>\$40,682.92</u>
Total	\$114,338.02

From January 1, 2022, through December 31, 2022, the Elmer Erb Fund experienced a net decrease of \$6049.00 since 1/1/2022. This is approximately a 5% decrease

**Annual Meeting Committee**—future venues 2024/permanent venues—Ken Burkett and Janet Johnson reported on the meeting of the committee stating the 2024 93<sup>rd</sup> Annual Meeting will be held in Carlisle, PA on April 12-14, 2024. The 2025 meeting will be back in DuBois, PA, date April 13-15, 2025. Volunteer help will be needed for both events. Sponsorships will be sought. **Since chapters no longer host meetings, it would be helpful if a chapter would volunteer to help with meeting tasks or the hospitality suite. If you or your chapter wish to help with the meetings or hospitality suite, please contact Ken or Janet.**

**Archaeology Month Committee—PAC 2023/SPA 2024—Amanda Valko, Chair**

It was the Pennsylvania Archaeology Council's turn to design the 2023 archaeology month poster. The theme for the 2023 archaeology month poster is "Historical Archaeology of Penns Woods". This poster focuses on three different sites and dendrochronology. The three sites are Pymatuning Reservoir/Westford CCC Camp 1935-1938, Penn Roosevelt/Stone Creek Kettle CCC Camp 1933-1935 and Caroll Cabin Farmstead 1775-1952 with a comparison to a tree ring cookie dated to 1687. Janet Johnson, State Museum of Pennsylvania, and Amanda Valko, Chairperson, Archaeology Month Committee were

included in the input on the draft poster design. The poster has a QR code and a link to the SPA website for further information.

Fortney Printing, located in Harrisburg, PA, was again chosen to print the poster. 2500 posters were printed this year with 500 going to the DCNR, 1000 going to Janet Johnson and 1000 to Amanda Valko. Ira Beckerman will be transporting the posters to the state meeting this year. The goal is to have the posters available at the SPA annual meeting in the bookroom. Amanda is in charge of delivering posters to the SPA chapters. As many as possible will be hand delivered to chapter representatives at the annual meeting. Posters will be mailed to any chapter that is not present.

PAC was responsible for the solicitation of Archaeology Month donations as usual and these donations covered the cost of the printing. Sponsors this year include Skelly and Loy, Inc., A Terracon Company, DCNR, GAI Consultants, Inc., Pennsylvania Archaeological Council (PAC), Society for Pennsylvania Archaeology (SPA), Navarro & Wright Consulting Engineers, Inc., Cultural Heritage Research Services, Inc. and NTM Engineering, Inc.

The Archaeology Month calendar will be produced this year. Chapters and other organizations are encouraged to submit their **Archaeology Month events to Amanda by the August 18, 2023 deadline**. Submissions received by this date will be included in the calendar submitted to Judy Duritsa by September 1, 2023 for the SPA Fall Newsletter. Submissions received after the calendar has been submitted to Judy will not be included in the newsletter but can be added to the SPA web site. Submissions for the 2022 Archaeology Month Calendar were sparse so it is hopeful that more events will be scheduled around the state this year.

**Awards Committee—John Nass, Chair reporting**—Only two nominations were submitted, one Archy and one lifetime achievement award. The committee agreed to present the Archy to Carl Maurer, Mon Yough Chapter #3. The lifetime achievement award from Chapter #21 did not meet the award criteria and had no letters of support. No award was made. The committee feels there are individuals who would qualify for all three individual awards but it is up to the chapters to nominate them and the chapters are encouraged to do so. The committee will work on better communication with the chapters and better publicity to membership.

**Education Committee reorganization update/poster session report for 2023**—Angie Jaillett Wentling reported on the poster session and participants as follows: there are 5 competitors and a feeling that the students do not care to compete. Since there are cash prizes for the event, it would necessitate a revamp of the procedure for the session. The Education Committee will consider any changes. This year the entries were judged and winners will be announced at the awards banquet.

**ESAF Representative Report**—Amanda Valko: The 2022 was the first in-person annual meeting since 2019. It was held November 3–5, 2022 at Shippensburg University in Stewart Hall, Shippensburg, PA. Clarion Hotel & Suites University in Shippensburg was the conference hotel with a room Rate of \$92.95 + tax per night. Registration for general attendees was \$45. We had 70 people registered for the meeting including 11 students.

**The 2023 ESAF annual meeting will be held as an in-person meeting October 26–29, 2023 at the Holiday Inn Oceanfront in Ocean City, MD.** Room rates are \$69.00 + tax per night for Wednesday and Thursday and \$84.00/night + tax for Friday and Saturday. There will be two tours on Thursday: Zwaanendael Museum -His Majesty's Sloop Debraak 1798 Shipwreck exhibit with an admission cost of \$10/person and the Nanticoke Indian Museum with an admission cost of \$3 per person. The Call for Papers is posted on the web site. Registration for general attendees is \$45 and \$20 for students with current student ID. Registrations can be done via PayPal or snail mail. This meeting will be a hybrid format allowing both in-person and Zoom attendance.

ESAF journal AENA Vol. 50 has been mailed to all members. It was decided to use the printer to mail the US journals and myself as Business Manager mailed the Canadian journals. An updated order form for back issues of the journal is posted on the web site. Many back issues are out of print.

During the 2022 executive board meeting the Finance/Audit committee under the leadership of Dave Mudge presented additional recommendations to sustain the organization. These included discontinuing the stipend for the AENA Editor and dissolving the Business Manager position as of June 30, 2023. This was voted on and passed. The Code of Conduct Committee under the direction of Gabe Hrynick presented their progress.

Election of Officers was held at the business meeting. They are President Zachary Singer, President-Elect Mandy Ranslow, Treasurer Tim Abel, Recording Secretary Richard Doyle and Corresponding Secretary Martha Potter-Otto. Recording Secretary Richard Doyle resigned in February due to health reasons and this position is now open.

There were no Louis Brennan Award or Ronald A. Thomas Award applications for 2022 and were suspended as an ESAF fiscal measure. The Louis Brennan Award is a monetary grant given to a society member to assist in the cost of a professional publication. The Ronald A. Thomas award is a monetary grant for editing and preparation of a substantive cultural resources management report in a format suitable for publication in AENA. The Society for Pennsylvania

Archaeology received the last Brennan Award which was given in 2018. The 2020 Ronald A. Thomas award for \$1000.00 went to David Leslie of Archaeological and Historical Services, Inc. to prepare the “Edgewood Apartments Development Project, Plainville, Massachusetts” data recovery report by Brian Jones and David Leslie for publication as an AENA article. That article appears as the lead article in AENA 2022

ESAF memberships as of 2022 total 162:

US Individual – 123

US students – 6

US Institutions – 18

Canada Individual – 7

Canada Student – 2

Canada Institutions – 5

and British Institutions – 1

We have 7 new members this year.

**Keystone Grants/Petroglyph Projects Update**—Ken Burket reporting: The project is underway and ongoing and final reports will be reported as completed.

**Field Trip 2023**—A Civil War full tour is being offered. **Details, deadines, and registration forms are on the SPA Website.**

**Nominating Committee**—The complete slate of officers has been presented to the membership for election at Annual Meeting.

### **PAC Representative Report**

- PAC holds its semi-annual business meeting on April 14, 2023, in conjunction with the SPA annual meeting in DuBois. There will be a Friday afternoon workshop entitled “Preparing Future Archaeologists to Meet the Growing Demand for CRM Professionals.” and PAC will sponsor a Friday evening CRM Expo to provide “an informal gathering of CRM professionals, organizations, students, and emerging professionals” and opportunities to network and provide these groups with access to CRM professionals to ask questions, get tips on how to apply for jobs, learn more about the industry, and build a network. *Hors D’oeuvres and drinks will be provided!*
- The 2023 recipients of the Hatch Scholarship are: Sophia Velto of Hobart and William Smith Colleges in Geneva, NY; Amanda Telep, a grad student at IUP; and Lucien (Luke) Nicosia, a grad student at IUP. Each receives \$150 to help attend the SPA/PAC meeting.
- PAC is cooperating with the Pennsylvania Hallowed Ground initiative, which aims to preserve and promote awareness of the legacies of the US Colored Troops cemeteries and related African American communities. PAC has assisted or will assist with the mapping of historic African American cemeteries in Steelton and Lebanon.
- The 2023-2025 PAC officers are: President, Ira Beckerman; Vice President, Jon Libbon; Secretary-Treasurer, Amanda Zuckerman; Executive Board: Amy Covell-Murthy, Kate Peresolak, Casey Hanson, and Susanne Haney.

***Pennsylvania Archaeologist***, Editor, Roger Moeller—For Year 2022

Issue 92(2) for Fall 2022 appeared on time.

Issue 93(1) for Spring 2023 is being mailed to members and is available as a back issue.

I have several mss in progress for the fall issue of 2023.

The ms flow continues to be steady.

Sarah Neusius is a very active Book Review editor with a small, but steady stream of reviews.

**PHMC Marker Committee**—Ken Burkett noted that the marker for the Sheep Rock Rockshelter will be installed September 7, 2023. More details will be available later. The committee is looking at City Island and the Johnson Site for future marker applications. All criteria and applications are online.

**Publications**—Paul Raber reports—PAC has opted to hold a CRM workshop this year but will be developing topics for symposia and possible publication for 2024.

**Site Survey/PASS**—The annual 2022 Pass report is available online at:  
[https://www.phmc.pa.gov/Preservation/About/Documents/PASS\\_Report\\_2023.pdf](https://www.phmc.pa.gov/Preservation/About/Documents/PASS_Report_2023.pdf).

**State Museum Archives**-- SPA Archives at The State Museum—Janet Johnson, reported that there were a number of paper copies sold and 2 sets of journals distributed. There are still sets available.

**Website /Web Sales**—Roger Moeller:

2022Paper Back Issue Sales	\$163.74
Susquehannock Book	21.20
PDF Back issuesales	680.82
Iron FurnaceTour	475.00
Memberships	2366.00
Annual Meeting Registration	3598.60
Total PayPal Transactions	\$7563.36

Website:

- Total page views: 33,510.
- Average page views per day is 92.
- The most popular pages are Annual Meeting (828), Chapters (826), and Publications (716).
- Most likely place (84%) visitors come from are Direct address, Bookmark, or Link in email.
- About 11% of the visitors come from search engines.
- Facebook and PHMC links account for 100 visits.
- The most popular downloads are: Archaeology Month Susquehannock flyer
- Length of stay: 91% were under 30 seconds.
- Stays of more than 60 minutes: .4%

**Workshops in Archaeology:**

**State MuseumWorkshop** –Janet Johnson reports on event to be held October 28, 2023 with Pennsylvania Association of Museums with a view to African studies via cemeteries.

**Meadowcroft Workshop**—John Nass states the workshop will be held on the 1<sup>st</sup> Saturday in October 7, 2023. The theme: “By thought, word and deed”.

**Complete information on both workshops and additional Archaeology Month activities will be presented in the SPA Fall Newsletter, on the website and on Facebook.**

**PennWest CUP Collections Clean-up and Grant**—Kira Heinrich reports the work is proceeding with work study students working on Fort Gaddis and a National Road grant coming to help with the large collections. So far the artifacts are planned to be sent two to Carnegie and the rest to Janet Johnson in collections at The State Museum.

**New Business:**

**Discussion for the good of the Society**

Janet and Ken proceeded to give housekeeping details for the meeting and up-coming auction and awards.

There being no further business, the meeting was adjourned at 7:38 pm.

Respectfully submitted,

Judy M. Duritsa  
Secretary, SPA